

**PROFORMA FOR COLLECTION OF INFORMATION FROM SPECIALISED
CANCER INSTITUTION**

- 1 No column should be left blank
- 2 Not applicable portion should be crossed
New Patients means first entrance/admission of patients in out-door/in-door
- 3 departments of the hospital
- 4 Total patients means the new and old patients treated in the hospital
Patients discharged means total number of discharges including old patients
- 5 excluding deaths from the hospital
(deaths are to be reported separately in the proforma)

1.IDENTIFICATION DETAILS

1	Name of Hospital/Institution	
2	Postal Address with Pincode	
3	Telephone No	
4	Fax No	
5	Email Address(if any)	
6	Controlling Authority*	

*:central/state/autonomous/local govt bodies/private/voluntary organisation

2. FACILITIES AVAILABLE AS ON 1st JANUARY OF THE YEAR

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1	Sanctioned Bed Strength at the beginning of Year	
3	Beds available for treatment of cancer patients	

3. NUMBER OF PATIENTS TREATED IN OUTDOOR DEPARTMENT IN THE YEAR

		Male	Female	Total
1	No of New patients			
2	No. of Old patients			
3	Total patients (old & New)			

4. INDOOR PATIENTS TREATED DURING THE YEAR

		Male	Female	Total
1	No of old patients remaining as on 1st Jan of the year			
2	No of new patients admitted during the year (Jan to Dec)			
3	Total(1+2)			
4	No of patients discharged alive(old&new) excluding deaths during the year			
5	No of patients (old&new) died during the year			
6	No of patients remained in the hospital at the end of the year*			

* :(these figures should tally with figures in item 3 minus figures in items 4 & 5)